

SWINFEN AND PACKINGTON PARISH COUNCIL

Ms Jayne Minor  
6 Highfield Close  
Burntwood  
WS7 9AR

E-Mail: [jayneminor@talktalk.net](mailto:jayneminor@talktalk.net)  
Web Site: [www.swinfenandpackington.org.uk](http://www.swinfenandpackington.org.uk)

Our Ref: JM

18 January 2023

To: **All Members of the Parish Council**

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Conference Centre, HMP Swinfen on Wednesday 25 January 2023 commencing 6.00 p.m.** at which the business set out below will be transacted.

Yours sincerely

*Jayne Minor*

**Jayne Minor (Ms)**  
**Parish Clerk**

<b>AGENDA</b>
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**PUBLIC FORUM**

To promote community engagement, the public now has the opportunity to attend and speak at all of the Parish Council's meetings. Please refer to the end of the agenda for details of how to participate in this meeting.

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST AND DISPENSATION**

To receive declarations of interests and consider requests for dispensations.

**3. MINUTES**

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 02 November 2022 [Minute Nos. 36-49] [**ENCLOSURE**].

**4. CHAIRMAN'S ANNOUNCEMENTS**

**5. THE HIGH-SPEED RAIL PLANS**

Members are requested to debate the up-to-date position relating to the High-Speed Rail Plans.

**6. CIL MONIES [FOR INFORMATION PURPOSES ONLY]**

**CIL receipts**

Total amount of CIL received in financial year 2022/23	£0.00
Total amount of CIL received in financial year 2021/22	£26,163.50
Total amount of CIL received in financial year 2020/21	£8,721.17
Total amount of CIL received in financial year 2019/20	£410.55
Total amount of CIL received in financial year 2018/19	£1,037.77
<b>TOTAL RECEIVED</b>	<b>£36,332.99</b>

**CIL Spent**

Total amount of CIL spent in financial year 2022/23 so far	£10,424.50
Total amount of CIL spent in financial year 2021/22	£4,090.00
Total amount of CIL spent in financial year 2020/21	£1,930.50
Total amount of CIL spent in financial year 2019/20	£295.00
Total amount of CIL spent in financial year 2018/19	£1,037.77
<b>TOTAL SPENT</b>	<b>£17,777.77</b>

**CIL Unspent**

<b>TOTAL UNSPENT</b>	<b>£18,555.22</b>
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**7. ELECTIONS 2023 [FOR INFORMATION PURPOSES ONLY]**

Parish Council and District Council elections are scheduled to be held on 4 May 2023.

**8. RENOVATION OF THE PARKING AREA OPPOSITE HOPWAS WOODS**

Members are asked to debate the works required to renovate the parking area opposite Hopwas Woods [ENCLOSURE].

**9. EXCLUSION OF THE PRESS AND PUBLIC**

The Chairman will move:

That under the Public Bodies [Admissions to Meetings] Act 1960 [Section 2] [and as expended by Section 100 of the Local Government Act 1972], the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**10. PARISH CLERK'S SALARY**

Members are requested to approve the payment of the Parish Clerk's December 2022 and January 2023 salary [PINK ENCLOSURE].

**11. DATE AND TIME FOR NEXT PARISH COUNCIL MEETING**

The next Parish Council meetings will be held on:

Wednesday 22 March 2023

Wednesday 17 May 2023 – Annual General Meeting

**PUBLIC FORUM**

15 minutes will be set aside at the beginning of this meeting for you to raise issues relevant to the remit of the meeting. You will have up to 3 minutes and can raise more than one issue. However, the Chairman has the option to extend the time allowed to you if they think it is appropriate. So that the Members at the meeting can be properly briefed in order to enable them to provide a considered response to your question, please advise the Town Clerk of the question[s] you wish to ask the Parish Council at least five working days before the meeting. The Chairman of the meeting has the right to reject any representations that he/she considers not to be appropriate for the meeting. The public forum session will usually be the first item on the agenda and normally will last up to 15 minutes. In some instances, it may not be possible at the meeting to provide an answer. Where that is the case, a written response will be sent to your stated address. While audio and video recordings of this meeting are entirely legal, as a matter of courtesy to Parish Council members who work for this Parish and this Council on a voluntary basis, we would be grateful if you would let the Clerk or the Chairman know beforehand.

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING  
HELD AT THE CONFERENCE CENTRE, HMP SWINFEN ON  
WEDNESDAY 02 NOVEMBER 2022 COMMENCING AT 6.00 PM**

**PRESENT**

Councillor Barnes in the Chair  
Councillors Dyott, Mrs Phillips and Mrs Pope

**In attendance:**

Ms J Minor, Parish Clerk

**PARISH FORUM**

No members of the public were present.

**36. APOLOGIES FOR ABSENCE**

Councillor Armstrong.

**37. DECLARATIONS OF INTEREST AND DISPENSATION**

None declared.

**38. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Parish Council held on 07 September 2022 [Minute Nos. 26-35] as circulated, be approved as a correct record.

**39. CHAIRMAN'S ANNOUNCEMENTS**

**Hopwas Wood Car Park**

Councillor Barnes confirmed that he had spoken to a contractor relating to resurfacing etc of the car park and was awaiting a quotation [which would hopefully be received in time for consideration at the January 2023 meeting]. It was the contractor's intention to rip up the car park in two halves avoiding closure of the entire car park. Councillor Barnes confirmed that the contractor in question held a Highways Licence. He stated that the works would probably cost in the region of £10,000 [which could be taken from CIL].

**Packington Hall**

Councillor Barnes confirmed that the redevelopment of the Hall was progressing very slowly and stated that the Bank of England base rate increase, which affected mortgage rates, was not helping.

**40. THE HIGH-SPEED RAIL PLANS**

Councillor Barnes confirmed that he, together with Councillor Loescher had attended a meeting held on Monday 10 October at BBV Whittington Compound. Also in attendance was Mr David Emery, Project Director; Mr

Andy DeBell, Head of Stakeholder Engagement and Aoinne Conway, Community Engagement Specialist. Following receipt of the Minutes, an email had been sent by the Parish Clerk to Ms Conway emphasising the points as follows:

#### **Point 2.1**

- The Parish Council noted again that the HS2 Ltd Hybrid Act has this area down as Heathland Habitat (Trees and Grassland). Whilst the parish council are happy to consider options the council is mindful that it was included in the environmental statement that this area was to be environmental mitigation area (heathland habitat). As such it would now take an Act of Parliament to substantially reverse the use of this be environmental mitigation area (heathland - habitat trees and grassland).

#### **Point 3.4**

- The point was emphasised at the meeting that it seems to make sense to remove the building (old lean-to from sheep shed) left at Packington Moor Farm now (while Rhodar are on site) so the area is ready for soil "sculpting" and tree planting as agreed in due course.
- It was also to stated that there was disappointment that HS2/BBV could not negotiate constructively with local landowners for the reuse and re-siting of a perfectly good steel framed building. The building has now been demolished and the parts all scrapped. This was sale was agreed with Tahir Ahmed who seeming has fallen off the radar since this latest development. This seems a total waste of tax-payers money and disgraceful.

#### **Point 7.1**

- This should read Cllr Barnes. The issue here is the need to reconnect drains to maintain drainage status of surrounding land, and to ensure that water finds way into irrigation reservoir to enable local farmers to have sufficient irrigating water. This needs to be resolved by Spring 2023. This issue is huge, and a new drainage plan needs formalising. It was also agreed the irrigation stake holders [3] would be invited to walk the new access road to the lake.

Councillor Barnes stated that he had heard rumours from the Aldershot MOD was transferring some of their administration duties to Whittington Barracks which would result in an expansion of this barracks.

#### **41. CIL MONIES**

**RESOLVED** That the CIL unspent to date totalling £18,555.22 be noted.

#### **42. SCHEDULE OF PAYMENTS TO DATE**

**RESOLVED** That the schedule of payments to date be received and noted.

#### **43. BUDGET**

**RESOLVED** That the Parish Clerk's report detailing actual to date figures [budget] be received and noted.

**44. 2023/2024 PRECEPT ON LICHFIELD DISTRICT COUNCIL**

It was proposed by Councillor Barnes, duly seconded and

**RESOLVED** That the level of precept to be declared on Lichfield District Council should be £5,500.

**45. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22  
SECTION 3 – EXTERNAL AUDITOR’S REPORT AND CERTIFICATE 2021/22**

**RESOLVED** That the comments made by the External Auditor be noted.

**46. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22**

**RESOLVED** That a cheque be drawn in respect of the External Auditor’s invoice in the sum of £288 [**cheque number 100662**].

**47. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as amended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**48. PARISH CLERK’S SALARY**

**RESOLVED** That cheques be drawn in respect of the Parish Clerk’s October 2022 [**cheque number 100656**] and November 2022 [**cheque number 100659**] salary, HMRC – October 2022 [**cheque number 100657**], Staffordshire Pension Fund – October 2022 [**cheque number 100658**], HMRC – November 2022 [**cheque number 100660**] and Staffordshire Pension Fund – November 2022 [**cheque number 100661**].

**49. DATE AND TIME FOR NEXT PARISH COUNCIL MEETING**

**RESOLVED** That:  
Wednesday 25 January 2023  
Wednesday 22 March 2023  
Wednesday 17 May 2023

All meetings will commence at 6.00 pm.

[The Meeting closed at 6.36 pm]

Signed .....

Dated .....

# **C.T. PETFORD.**

**BANGLEY LODGE FARM  
WATLING ST, HINTS, NR TAMWORTH, STAFF'S B78 3DE.  
TEL.07973 479274 DAY 01543 480189 EVE'S.  
E-MAIL ctpetford@gmail.com**

**JCB, MINI DIGGERS & DUMPER HIRE.  
ALL ASPECTS OF EXCAVATION & GROUNDWORK UNDERTAKEN.  
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Cheques payable to C T Petford.  
Bank account details for payment.  
Nationwide Market Street Tamworth.  
Sort code 070246.  
Account no 07325471.

## **QUOTE**

Packington and Swinfen  
Parish Council.

## **Date**

2<sup>nd</sup> January 2023

For the renovation of the parking area opposite Hopwas woods.  
To include excavation and reinstatement of the area, using a suitable recycled product.  
Also to replace the timber steps and make good the fence/hand rail on the adjoining  
footpath.  
All labour, materials, plant and machinery are included.  
Any traffic safety measures are also included.

Vat @ 20%

£16,000-00

£ 3,200-00

Total

£19,200-00